



Job Description – Nursery Manager/Soft landscaper

The Nursery Manager's responsibility is to manage the plant nursery located at the Anglesea yard. This encompasses all aspects of plant care and management, client, and team management. Detailed knowledge of indigenous, native and exotic plants is essential. Understanding of plants in design and use of colour, texture, foliage and flower colour is also essential. Soft landscape skill for finishing our projects to a very high standard is essential. After care and maintenance will also be a big part of the role.

Remuneration

Fulltime Salary \$42,000 to \$50,000- skills and experience based

Bob cat, Excavator and Truck license will be an advantage

Main Roles

Planning

In conjunction with Operations Manager, Estimation Person and General Manager, plants for jobs are to be grown, sourced and collected in time for projects. Manager to be updated with progress reports, questions or problems regularly.

Use job spread sheets to track, budget and plan for plant requirements.

Clients

Discuss plant selection with clients listening to their needs and giving advice solid and reliable advice.

Draw sketches of ideas and concepts

Be able to source, provide and explain plant data and information

Place plants on landscape sites working with leading hands and client alike

Primary Nursery Duties

Manage nursery at ORL yard including all aspects of health and care of stock

Work with our systems on a PC using all windows software

Weeding

Watering

Pest and disease ID and control

Set out orders for jobs in nursery ready for planting

Tidy work space

Pick up from nurseries and establish relationships with suppliers

Set out plants on landscape jobs and plant

Soft landscape jobs such as excavation, soil prep, planting, mulching, turf laying, rock work and irrigation etc

Leadership of others and clients