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## Garden Maintenance Position

### General

### Hands on role

Ocean Road Landscaping has been established in Anglesea for over 25 years, working on the Great Ocean Road, Geelong and the Bellarine. All our gardens start with an in-house Landscape Architect design, followed by our construction team building the garden then it is handed to our maintenance team to keep it in good order. ORL is an established values-based business with a fantastic team environment to work in. With a great team, a wide variety of gardens and stunning locations to work in, ORL is a standout business to work for. Take the time to watch Mick's story on our website employment page <http://www.orl.com.au/employment/>.

We like to see our people grow in their skills and develop as a whole person. As an employer, we look for people that will complement the team and work well within our culture. Flexibility and willingness to contribute are key ingredients to a long-term relationship. For the right person, we offer a unique opportunity to do what you love in a beautiful location with a bunch of good people.

Being a maintenance gardener at ORL means you will be working across a wide variety of gardens from easy care holiday homes to stunning designed gardens in amazing locations. We maintain around 130 gardens, schools, and commercial sites. ORL works to a systemised calendar-based programme and each garden has different needs. ORL is a commercially viable business and faces certain commercial realities being time and cost restraints. You will need to stick with the given time frames and have the ability to communicate with the team and client at times to work around this.

We pride ourselves on not being just another mowing service- we are a true gardening service. You will be undertaking a general garden task like mowing and edging, tree work, shrub pruning, spraying and weeding and then you will have an influence on the shape and design of the garden by being able to see the whole picture and work one step ahead of the needs of the garden. Being a true gardening service it's all about the details and having an eye for the many small parts. Plants will play a key part on in all gardens and a lot of the garden work will be about plant health, care and replacement. Working in a team environment you will contribute to the success of some amazing gardens.

The position for the right applicant will be 5 days per week encompassing:

- Hands-on gardening
- mowing & turf maintenance

- large-scale commercial garden maintenance
- pruning & tree care
- weed control
- general property maintenance
- irrigation system setting and maintenance
- planting and plant care
- current working with children card will be an advantage
- heavy vehicle license will be an advantage and can be obtained
- equipment upkeep, sharpening and maintenance
- customer relations and leadership skill are encouraged

Adequate prior experience and history in a similar role would be highly regarded and the applicant that we are seeking must have the following attributes:

- able to identify key requirements within a landscape maintenance job
- ability to quickly identify potential problems areas in a garden and deal with them early including pest and disease
- ability to work independently and as part of a team
- honesty and reliability
- enjoy this type of work- caring for gardens
- shows initiative
- work until the job is done

### Remuneration

Pay level will depend on skills and experience, however, for the right applicant conditions will be as follows

- Salary- generous salary package is negotiated based on experience
- 4 weeks leave
- sick or carers leave
- all public holidays
- RDOs can be included after 6-12 months or by negotiation

## Job Description – Maintenance Gardener

### Job Description

We are not just a mowing service we are a team of gardeners. The work will include all aspects of garden maintenance and horticultural practices including mowing, weeding, poisoning, tree work, mulching, rubbish removal etc. All aspects of plant maintenance including planting, plant maintenance, pruning and fertilizing etc. Some aspects of landscaping including soft scapes, garden renovations and landscape works based on skill set.

### Running Jobs

Help your supervisor co-ordinate jobs by getting equipment ready, offering your opinion and planning ahead. Take responsibility for your own gardens, contacting clients and staying ahead of the gardens cycle. When on a garden regales of who's garden it is you take full responsibility for that job and do what needs doing.

### Communicate With Supervisors & Operations Manager

Communicate with your supervisor or operations manager any questions problems opinion etc. communicate with your team mates offering input and suggestions to improve the way we work.

### Paperwork

Job sheets and invoices are to be kept up to date.

Pay and productivity sheets are to be kept up to date.

### Job Sites

Job sites are to be kept safe, clean, tidy and uncluttered, making as minimal disturbance to other areas as possible.

Job sites are to be safe, clear and tidy for clients to access overnight or at weekends.

Tools and equipment not being used daily are to be returned to the yard for others to use. Vehicles to be kept clean and neat by the team.

### Gaining New Skills

Branching out of your comfort zone and trying new things with advice from supervisors.

### Yard

Yard to be kept safe, clean and tidy and make sure equipment is put away or locked up.

### Maintaining Equipment

Vehicles and equipment are to be maintained and any damage or losses reported.