



**ocean road landscaping**

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## Ocean Road Landscaping

### Job Description- Landscape Supervisor

Ocean Road Landscaping is offering a full-time Landscape Site Manager position to a Qualified Landscaper to complete hard and soft landscaping works around Geelong and the Surfcoast. Candidates must have a passion for landscaping and strong customer service skills. The applicant must also be punctual, highly self-motivated and have exceptional attention to detail.

Project management is a priority in this position. You must have previous experience in running a small team (3-4 employees) and setting/adhering to project schedules. Managing multiple aspects of each project will include planning and supervising the work to be performed, calculating and ordering materials, liaising with clients and sub-contractors. We are looking for someone who enjoys the responsibility of site supervision with support from the company Director, whilst still working in a hands-on landscaping role.

#### Package includes

- Experienced based- negotiable please call to discuss
- Leadership and management role expected 42 hrs a week (inclusive rate of any over time)
- Work vehicle, equipment and tools provided- BYO own tools are welcome
- 4 weeks annual leave
- Public holiday and standard sick cares leave
- RDOs can be included in adjusted package
- Uniform and boots provided (boots as required)
- Phone provided (or allowance)
- Company email

#### Position summary and history

Ocean Road Landscaping has been established for over 25 years with a strong team including construction landscapers, designers, a nursery person, maintenance team and tradesmen that work across the various fields. We are known for our natural style and environmentally friendly gardens. This is a market we have developed and grown.

The successful applicant needs to be able to adopt and respect our style whilst at the same time help contribute to it growing and developing the way we do our work, It's critical the applicant has a passion for this type of landscaping.



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### Skills required

This is an onsite position working on the ground up to build gardens, lead staff and work with clients and ORL team. The work will include some of the following aspects; it's important that applicants can demonstrate skills in these area.

- design ideas and input to design process
- operation of bobcat, excavator and Kanga along with trucks and other vehicles
- natural style landscapes with an eye on details and aesthetics
- Contemporary gardens and styles
- placement of rocks and boulders in a natural way
- construction of natural swales and drainage systems
- gravel driveways and paths
- mulching soil works and planting
- basic soil science and understanding soil structure
- hard landscaping skills such as paving decking and timber work will be an advantage
- coordinate and organise the daily ongoing maintenance of both earthmoving equipment and vehicles
- work with our team providing leadership and junior development

### Communication

- organise work with operations team
- ensure customer is communicated with regularly about how the job is progressing.
- report daily to team leaders.

### Tools and Equipment

- vehicles and equipment will be provided
- tools provided
- Tools and equipment must be kept sorted and organized in trucks and sheds
- Tools must be respected and looked after
- BYO tools welcome

### Paperwork

- job sheets and invoices are to be kept up to date.
- pay and productivity sheets are to be kept up to date.
- organise work 1-2 weeks in advance.
- you will prepare quotes and sales and work with spreadsheets.

### Job Sites

- you are the supervisor. Job sites are to be kept safe, clean, tidy and uncluttered, making as minimal disturbance to other areas as possible.



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- job sites are to be safe, clear and tidy for clients to access overnight or at weekends.
- tools and equipment not being used daily are to be returned to the yard for others to use.
- you are responsible for problem solving on sites and making decisions.
- keep quality to a high standard

### Teaching Others

Teach staff, give others with less experience guidance and help so to build up their skills and experience.  
Provide a positive leadership role model to the team.

### Specific requirements

- medium rigid truck license- can be trained and licensed for the right applicant (can be obtained)
- licensing bobcat and excavator or ample experience- can be trained and licensed for the right applicant
- have the ability to build beautiful natural gardens
- basic plant knowledge as a minimum
- soil knowledge

### About ORL

We value our team and will be looking for a person to fill a long term role. We like to see our people grow in skills and develop as a whole person. As an employer we look for people that will compliment the team and work well within our culture. Flexibility and willingness to contribute are key ingredients to a long term relationship. For the right person we offer a unique opportunity to do what you love in a beautiful location with a bunch of good people. Creating beautiful, robust gardens takes local knowledge, skill and expertise. Ocean Road Landscaping has been designing, constructing and maintaining award winning gardens from Apollo Bay right through to the Bellarine Peninsula and Geelong for over 20 years. Working with nature, these domestic and commercial landscapes are designed to thrive in local conditions. Our work ranges from building complete projects to individual elements and since we are skilled at our craft, what we build will last and our planting will thrive. See our Instagram for more insight into our work

<https://www.instagram.com/oceanroadlandscaping/>